

## REGULAR MEETING

The regular monthly meeting of the Independent School District #2854 was called to order at 7:01 a.m. on Tuesday, May 8, 2018, by Chairperson Blair Stoltman in the Ada-Borup High School Board Room, Ada, Minnesota.

Members present: Linda Bergee, Dena Bishop, Nancy Merkens, Gretchen Rockstad, Blair Stoltman, Mick Thompson

Administration present: Shawn Yates, Kelly Anderson, Craig Bahr, Sandy Gunderson

Citizens present: Jim Birkemeyer, Ruth Hayden, Samantha Kaste, Pat Pfund

Pledge of Allegiance recited

L. Bergee/N. Merkens approved minutes of the Regular and Special School Board meetings held on April 10 and 27, 2018. UC

G. Rockstad/D. Bishop approved district invoices. UC

Chairperson B. Stoltman called for public input: None

School Board Member Comments:

- Teacher Appreciation Week – Thank you to all teachers and staff. We appreciate all that you do for the students.

Budget Report/Bookkeeper's Report given by S. Yates:

- General Fund: \$85,538.53
- Food Service: \$30,957.96
- Community Service: \$200.00
- Payroll: \$214,418.53

Superintendent Shawn Yates reported on:

- 1) PreK-12 Enrollment: 580
- 2) Legislative update given.
- 3) Discussed Preliminary 2018-19 Budget.
- 4) Food and fuel bids will be posted.
- 5) Elementary Principal position closes May 14 – received 5 applications.
- 6) Linda Bergee and Nancy Merkens will conduct exit interviews with staff that will be leaving.

High School Principal/Activities Director Kelly Anderson reported on:

- 1) Commencement will be held on Saturday, May 26, at 2:00 p.m. Survey conducted – next year's commencement will be held on Saturday.
- 2) 2018-19 Master Schedule is completed. Course descriptions are posted online.
- 3) Have not received MSHSL Membership Resolution.
- 4) Music Concerts: Band Concert on May 9 and Choir Concert on May 15.
- 5) 2018-19 MMEA All-State Choir: Will Jacobson  
Alternate: Brianna Loosbrock
- 6) Lenora Johnson Speech Contest will be held on Monday, May 21, at 6:30 p.m. Six seniors will be participating.
- 7) Results given for Visual Arts Competition, Section 8A Speech, FFA and FCCLA State Convention.  
Congratulations to the following FCCLA students for earning a trip to the National Convention:  
Parliamentary Procedure – Jennings Lee, Kora Kritzberger, Thea DeVos, Renae Knoell, Brianna Loosbrock, Will Jacobson and Meredith Smart  
Life Event Planning – Jennings Lee and Chase Buchholz  
Chapter Service Project Display – Rachel Arends, Lillian Bitker and Lauren Nelson  
Focus on the Children – Kaya Lee and Ariel Johnson  
Recycle and Redesign – Kindlee Christianson  
Barb Spilde will be recognized as FCCLA Master Advisor at the 2018 National Leadership Conference.

Elementary School Principal/District Assessment Coordinator Craig Bahr reported on:

- 1) Assessment update given.
- 2) Voluntary Pre-K – Funding renewed for 2018-19
- 3) Spring Field Trips:
  - Pre-K: April 27 – Dekko Center / Outpost & May 17 – ARC Lanes
  - K: May 31 – Red River Zoo in Fargo
  - 1<sup>st</sup> Grade: May 24 – Redhawk's Stadium, Trollwood Park and Fargo Air Museum in Fargo

- 2<sup>nd</sup> Grade: May 25 – Chahinkapa Zoo in Wahpeton
  - 3<sup>rd</sup> Grade: May 17 – Bonanzaville in Fargo
  - 4<sup>th</sup> Grade: May 7 – Headwaters Science Center in Bemidji
  - 5<sup>th</sup> Grade: May 23 – Sandhill Recreation Area in Fertile
- 4) Happenings:
- Bike Safety Presentations – May 3
  - Norman County Law Day – May 3
  - Track & Field Day – May 4
  - Bike Rodeo – May 9
  - Pre-School Screening – May 23
  - PRESS Workshop – June 4
- 5) Erica Clark accepted a position elsewhere. Interviews will be conducted for an elementary teacher.

Committees:

- 1) Shawn Yates reported on Building and Maintenance committee meeting.
- 2) Dena Bishop reported on Transportation committee meeting.
- 3) Blair Stoltman reported on Negotiations committee meeting.
- 4) Policy committee meeting on May 10.

Culinary team presentation given by Bob Kinkade.

On a motion by M. Thompson/N. Merkens, approve adoption of the agenda with the following addition under New Business: F. Bus and Van Purchase, G. Preliminary 2018-19 Budget UC

New Business:

A. Personnel

- a. On a motion by D. Bishop/M. Thompson, approve Non-Renewal of Probationary Staff Member, Laura Grove. UC
  - b. On a motion by G. Rockstad/L. Bergee, accept resignation from Mary Ann Bell, elementary paraprofessional. UC Thank you for 26 years of service and dedication.
  - c. On a motion by N. Merkens/D. Bishop, accept resignation from Lupe Vega, culinary staff, effective May 10, 2018. UC
  - d. On a motion by D. Bishop/L. Bergee, approve hiring Melissa Sargent, culinary staff. UC
  - e. On a motion by L. Bergee/G. Rockstad, approve hiring Dion Biggers as custodian. UC
  - f. On a motion by M. Thompson/N. Merkens, approve hiring the following Seasonal Grounds Positions: Tommy Stewart, Nick Stewart, Trevor Stewart, Drake Solseng, and Austin Robb UC
  - g. On a motion by M. Thompson/D. Bishop, approve hiring the following Summer Recreation Coaches: Nash Jacobson, Jennings Lee, Paul Tinjum, Dawn Tinjum, Drake Solseng, and Austin Robb UC
  - h. On a motion by G. Rockstad/L. Bergee, approve Non-Certified Staff Salary and Benefit Schedule. UC
  - i. On a motion by L. Bergee/G. Rockstad, approve contract for Sandy Gunderson. UC
  - j. On a motion by D. Bishop/G. Rockstad, approve contract addendum for Kris Sterton. UC
  - k. On a motion by L. Bergee/D. Bishop, approve contract for Jodi Peterson as 1.0 FTE Art Teacher. UC
- B. On a motion by M. Thompson/N. Merkens, table 2018-19 MSHSL Resolution for Membership. UC
- C. On a motion by N. Merkens/M. Thompson, approve 2<sup>nd</sup> Reading: Update to Weapons Policy. UC
- D. On a motion by L. Bergee/D. Bishop, approve 2<sup>nd</sup> Reading: Bus Tracking Policy. UC
- E. On a motion by G. Rockstad/N. Merkens, approve Prime Food Vender Agreement with US Foodservice. UC
- F. On a motion by G. Rockstad/L. Bergee, approve purchasing 2018 Chrysler Pacifica Van in the amount of \$30,923.06 from Kelly's Chrysler Center. UC  
 On a motion by M. Thompson/G. Rockstad, approve purchasing a 77 passenger Bluebird bus in the amount of \$85,297.98 from North Central Bus Company. UC
- G. On a motion by D. Bishop/M. Thompson, approve 2018-19 Preliminary Budget. UC

Elementary Principal tentative interview date scheduled for May 18 beginning at 1:00 p.m.

Superintendent tentative interview date scheduled for May 21 beginning at 3:00 p.m.

Next Regular School Board Meeting on Tuesday, June 12, 2018, at 7:00 a.m.

On a motion by L. Bergee/G. Rockstad, adjourn regular meeting at 8:29 a.m. UC

Nancy Merkens, Clerk

Minutes prepared by: Sandy Gunderson