

REGULAR MEETING

The regular monthly meeting of the Independent School District #2854 was called to order at 7:00 a.m. on Tuesday, September 13, 2016, by Vice-Chairperson Gretchen Rockstad in the Ada-Borup High School Board Room, Ada, Minnesota.

Members present: L. Bergee, D. Bishop, N. Merkens, G. Rockstad, M. Thompson

Members absent: B. Stoltman

Administration present: S. Yates, K. Anderson, C. Bahr, S. Gunderson

Citizens present: Jim Birkemeyer, Margaret Liebl, Pat Pfund, Doug Slininger, Luanne Visser

Pledge of Allegiance

D. Bishop/L. Bergee approved minutes of the Regular School Board meeting held on August 9, 2016. UC

M. Thompson/D. Bishop approved district invoices. UC

Vice-Chairperson G. Rockstad called for public input: None

School Board Member Comments:

- Heard wonderful comments about the new staff and administration.
- Good feedback on the traffic flow.

Budget Report/Bookkeeper's Report

- 01 General Fund: \$198,383.43
- 02 Food Service: \$0
- 04 Community Service: \$724.97
- 06 Building Construction: \$7,129.36
- 28 Payroll: \$170,059.07

Superintendent Shawn Yates reported on:

- 1) School year off to a great start.
- 2) Grades K-12 Enrollment – 507 students
- 3) MASA Conference October 2-4
- 4) Congratulations to Doug Slininger for being named the 2016 MASMS Facility Professional of the Year.
- 5) Student Pick-up/Drop-off Procedures – Process is running smoothly and the signage looks great.
- 6) Preliminary audit was reviewed.
- 7) Examining a Web and Mobile App product.
- 8) Referendum Discussion: Yes Committee will meet September 15.
- 9) Levy Limit Certification: Recommend levying the maximum amount.

High School Principal/Activities Director Kelly Anderson reported on:

- 1) Pre-school workshop and business luncheon went very well.
- 2) Start of the school year going smooth.
- 3) ACT Update – Ada-Borup is above the state average.
- 4) Ada-Borup Booster Club – Test drive a Buick at the NC Fairgrounds September 22 between 10:00 a.m. to 7:00 p.m. and Buick will donate \$20 to the Ada-Borup Booster Club.
- 5) Fall Sports: Elementary volleyball will be traveling on Saturdays.
- 6) Fall Activity Participation Numbers: 154
- 7) Received 2015-16 MSHSL Activity Reimbursement in the amount of \$1,866.66 for state participation in track and volleyball. Will attend the mandatory AD meeting September 20.
- 8) Homecoming will be held the last week of September.
- 9) Personnel: Ask to approve Becky Visser as full-time paraprofessional.
- 10) Spring Sports – For identity purposes, rename all spring sports from Norman County to Ada-Borup/Norman County West.
- 11) Volleyball tournament on September 10 went very well.
- 12) Jim Lee taking several students to We Day on September 20 at the Excel Energy Center.

Elementary Principal/Assessment Coordinator Craig Bahr reported on:

- 1) Voluntary Pre-K Update
- 2) Pre-School Workshops – Professional Learning Communities

- 3) Great turnout for the Elementary Open House. School and local organizations promoted programming for students: Dekko Center, Just for Kix, Ada-Borup Booster Club, Cub Scouts, Girl Scouts, 4-H, Country Looks & Logos, District Transportation, District Medical Services, and Title I
- 4) Posted assessment calendar online and updated the Title I Parent Involvement Plan.
- 5) Personnel: Ask to approve Dawn Tinjum as .8 ECFE teacher and Katie Loosbrock as full-time paraprofessional. Did not receive applications for the .5 Special Education position. Barb Larson agreed to help with planning and assessments to alleviate teachers load.
- 6) Safe Routes to School – Steering committee focusing on students walking and biking to school.

Committees:

- 1) N. Merkens reported on the High School MEEP meeting.
- 2) L. Bergee reported on Staff Development meeting.
- 3) C. Bahr reported on Elementary MEEP meeting.

On a motion by L. Bergee/M. Thompson, approve adoption of the agenda with the following changes: under A. Personnel remove a. Voluntary Pre-K MOU, remove d. SPED, add c. Custodian, and add d. Bus Driver UC

New Business:

- A. Personnel:
 - a. Paraprofessionals: On a motion by L. Bergee/N. Merkens, approve hiring Katie Loosbrock as paraprofessional at the elementary school. UC On a motion by M. Thompson/L. Bergee, approve hiring Becky Visser as paraprofessional at the high school. UC
 - b. Voluntary Pre-K: On a motion by N. Merkens/L. Bergee, approve Dawn Tinjum as .8 ECFE teacher. UC
 - c. Custodian: On a motion by M. Thompson/D. Bishop, approve hiring Miguel Macias as full-time custodian. UC
 - d. Bus Driver: On a motion by D. Bishop/M. Thompson, approve hiring Craig Grivno as bus driver. UC
- B. On a motion by N. Merkens/D. Bishop, amend 2016-17 Price List and Admissions Schedule increasing the adult lunch price to \$3.60. UC
- C. On a motion by M. Thompson/L. Bergee, approve Resolution Relating to the Election of School Board Members and Calling the School District General Election. The following voted in favor thereof: Linda Bergee, Mick Thompson, Nancy Merkens, Dena Bishop, Gretchen Rockstad. The following voted against: None Motion Carried
- D. On a motion by D. Bishop/M. Thompson, approve Spring Sports Coop name adjustment to Ada-Borup/Norman County West. UC
- E. On a motion by M. Thompson/L. Bergee, approve certifying the maximum Levy Limit 2016 Payable 2017 Certification. UC
- F. On a motion by L. Bergee/M. Thompson, approve School Readiness/ECFE Memorandum of Understanding. UC

Next Regular School Board meeting on Tuesday, October 11, 2016, at 7:00 a.m.

On a motion by M. Thompson/D. Bishop, to adjourn regular meeting at 8:23 a.m. UC

Nancy Merkens, Clerk

Minutes prepared by: Sandy Gunderson